



NOTICE OF EXTRA ORDINARY GENERAL MEETING

Notice is hereby given that the Extraordinary General Meeting of PAKISTAN GUM & CHEMICALS LIMITED will be held on Tuesday, the 24th day of March 2020 at 10:00 am at Company's registered office, B-19/A, Irshad Qadri Road, SITE, Karachi, to transact the following business:

ORDINARY BUSINESS

To elect Directors of the Company for a period of three (3) years commencing 1 April 2020 to 31 March, 2023.


- a. Pursuant to Section 159(1) and (2) (a) of the Companies Act, 2017, the Board of Directors has fixed the number of Directors as 8 (eight) vide a circular resolution dated 12 February, 2020.
- b. Pursuant to Section 159(2)(b) and (3) of the Companies Act, 2017, the names of the retiring Directors are as under and they also have offered themselves for re-election as Directors:

Mr. Muhammad Moonis
Mr. Shuaib Ahmed
Mr. Ozair Ahmed Hanafi
Mr. Mohammad Aslam Hanafi
Mr. Mohammad Ali Hanafi
Mr. S. Hasan Ali Bukhari
Mr. Tariq Mohamed Amin
Mr. Zahid Zaheer

ANY OTHER BUSINESS

To consider any other business with the permission of the Chair.

Karachi: **29 February, 2020**


By Order of the Board
Zafar Iqbal
Company Secretary

NOTES:

1. Share Transfer Books of the Company will remain closed from 17 to 24 March 2020 (both days inclusive).
2. A member of the Company entitled to attend and vote at EGM may appoint a person/representative as proxy to attend and vote in place of member at the meeting. Proxies in order to be effective must be received at Company's Registered Office, B-19/A, Irshad Qadri Road, SITE, Karachi, duly stamped and signed not later than 48 hours before the time of holding the meeting. A member can not appoint more than one proxy. A copy of shareholder's attested CNIC must be attached with the proxy form.



3. Any person who seeks to contest the election for Directorship shall file at Company's registered office not later than 14 days before the date of the Meeting, his/her intention/consent to offer himself/herself for election as Director in terms of Section 159(3) of the Companies Act, 2017.
4. The CDC/sub account holders are required to follow the under mentioned guidelines as laid down by Securities & Exchange Commission of Pakistan:
 - (a) For attending the Meeting
 - i. In case of Individuals, the account holder or sub-account holder shall authenticate his/her identity by showing his/her original computerized national identity card or original passport at the time of attending the meeting.
 - ii. In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature of the nominee shall be produced at the time of meeting.
 - (b) For appointing proxies
 - i. In case of Individuals, the account holder or sub-account holder shall submit the proxy form as per the above requirement.
 - ii. The proxy form shall be witnessed by the two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
 - iii. Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
 - iv. The proxy shall produce his/her original CNIC or original passport at the time of meeting.
 - v. In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature shall be submitted to the Company along with proxy form.
5. Members are requested to promptly notify any change in their addresses
6. For any other information, please contact at:
Phone: (92-21) 32561124-26 Fax: (92-21) 32561320